



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

August 18, 2010

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, NC.

PRESENT: Mayor Russell Killen; Mayor Pro Tem Mike Chalk; Councilors Tim Poirier and James Roberson.

ABSENT: Councilors Jeff Eddins and Terry Gleason.

Staff Members Present: David York, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, Town Clerk/HR Director; Chris Hills, Planning Director; Fred Boone, Town Engineer; James Overton, Finance Director; Tracy Pedigo, Public Works Director; Vickie Powers, PSO Shift Supervisor; Jeff Triezenberg, Senior Planner; Tina Cheek, Parks and Recreation Director.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen

INVOCATION

Invocation by Mayor Pro Tem Chalk

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Roberson to adopt the agenda with the following amendments:

**REMOVE: AN-2-10 Princeton Manor Lots Annexation
from Item VII. Set Public Hearings**

**REMOVE: Mingo Creek Phase II Design Contract
from Item X. New Business**

Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM II. APPROVAL OF MINUTES

August 2, 2010

...Motion by Councilor Poirier to approve the minutes of August 2, 2010. Motion seconded by Councilor Roberson and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

Mayor's Employee Award

Mayor Killen recognized Tina Cheek and Chris Hills as co-recipients of the Mayor's Employee Award for their work on the Greenway project.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

Mayor Harold Broadwell of Wendell spoke on behalf of the East Wake Education Foundation thanking the Town for contributions to the foundation over the years.

Ernest Graham, 915 Clay Hill Drive, questioned why the Town would proceed with the proposed greenway through Planters Walk without citizen input from the residents of Planters Walk.

Edison Ransome, 909 Clay Hill Drive, reiterated Mr. Graham's concerns and thanked Council for allowing him to speak regarding the greenway.

Mayor Killen responded that Planters Walk would be affected by the second phase of the project which has not yet been designed or approved.

Town Manager Seth Lawless noted the proposal for Phase II of the project will include neighborhood meetings with all affected neighborhoods to obtain comments from citizens for consideration by the Town.

Councilor Poirier commented that he and Councilor Gleason attended a recent homeowner's association meeting in Planters Walk seeking input on whether neighborhood residents would be interested in connecting to the greenway.

Thomas Burke, 1303 Silvershire Way, expressed concern over the cost of the greenway and suggested the Town use these funds to help people in need in the community.

Mayor Killen responded that the funds to be spent on the greenway are restricted for transportation needs.

Paula Gavasto, 418 Mingo Crest Drive, expressed concern over not having a play area for kids in the park; trash along Knightdale Boulevard; and a home under construction on Laurens Way.

Parks and Recreation Director Tina Cheek responded that the Town applied for but was not awarded a grant to purchase the playground equipment.

Council requested holding a budget committee meeting after the special called meeting next Wednesday and instructed staff to provide cost estimates for tot lot equipment.

Public Works Director Tracy Pedigo reported that staff will obtain the needed material, safety equipment, and work zone training to address the trash issue on Knightdale Boulevard.

Town Manager Seth Lawless responded regarding the home on Laurens Way and noted staff would contact Ms. Gavasto the following day after having the opportunity to visit the site.

B. Report on Citizen Inquiries

None at this time

ITEM V. CONSENT AGENDA

Landscape/Liability Agreement

Approve the Landscape Maintenance Services Agreement with William A. Wilder, Jr.

**...Motion by Councilor Poirier to adopt the consent agenda.
Motion seconded by Mayor Pro Tem Chalk and carried
unanimously.**

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

When speaking during a public hearing, please state your name and address clearly before speaking. Please designate a spokesperson for large groups. If you anticipate speaking tonight, please print your name and address on the form located on the entry table. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney. Everyone must speak from the podium to assure an accurate record of testimony.

Vehicles and Equipment Financing

Public hearing opened at 7:31 p.m.

James Overton, Finance Director, recommended awarding a financing contract to RBC Bank in the amount of \$219,000 for the following vehicles and equipment included in the current year budget:

- 3 replacement Police vehicles
- 2 new Police vehicles
- 1 Public Works truck
- Pool salinization equipment

No one approached.

Public hearing closed at 7:33 p.m.

...Motion by Mayor Pro Tem Chalk to authorize Finance Director to execute loan documents with RBC Bank. Motion seconded by Councilor Poirier and carried unanimously.

ITEM VII. SET PUBLIC HEARINGS

A. TCA-1-10 Minimum Housing Ordinance
RES #10-08-18-002

Planner Jeff Triezenberg requested scheduling a public hearing regarding amendments to the Town Code related to Minimum Housing Standards for September 7, 2010.

...Motion by Councilor Roberson to adopt Resolution #10-08-18-002. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

B. TCA-2-10 Tall Grass Ordinance Amendment
RES #10-08-18-003

Planner Jeff Triezenberg requested that Council set a public hearing regarding amendments to the Town Code related to Noxious Weeds and Grass for September 7, 2010.

...Motion by Councilor Poirier to adopt Resolution #10-08-18-003. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM VIII. TOWN ATTORNEY

Attorney David York discussed the Smithfield Road improvements required by the owner of Knightdale Crossing Shopping Center for the widening of Smithfield Road and explained the advantage of having the construction contract assigned to the Town.

Planning Director Chris Hills clarified the specific area in which the improvements would apply.

ITEM IX. OLD BUSINESS

ZTA-5-10 Fee In Lieu of Median Construction
ORD #10-08-18-001

Planner Jeff Triezenberg reviewed the zoning text amendment to amend Chapter 17 of the Unified Development Ordinance in regard to conditions under which the Town Council may accept a payment in lieu of the construction of a required median or portion thereof.

Mr. Triezenberg noted the Land Use Review Board's approval and recommended that Council adopt the following statement of plan consistency and reasonableness of action, approve ZTA-5-10, and adopt Ordinance #10-08-18-001.

*Statement of Plan Consistency and Reasonableness of Action:
The proposed zoning text changes are reasonable in that they advance the stated objective of coordinating public and private investment by recognizing the logistical issues associated with median construction at certain times and providing a mechanism for achieving the best possible result for all parties. They are furthermore consistent with Comprehensive Plan's stated goal of providing balanced and responsible urban design, planning and development.*

...Motion by Councilor Poirier to adopt statement of plan consistency and reasonableness of action, to approve ZTA-5-10,

and adopt Ordinance #10-08-18-001. Motion seconded by Councilor Roberson and carried unanimously. Ordinance #10-08-18-001 to appear on the consent agenda for the next meeting since there was not a super majority vote.

ITEM X. NEW BUSINESS

Town Board Updates:

Comprehensive Plan Update Committee

Planner Jeff Triezenberg reviewed the committee's responses to Council's request for revisions concerning a range of issues including bicycle and pedestrian facilities, arterials and collectors, gateways, design districts, activity centers and parks. Mr. Triezenberg noted the plan will appear on a future agenda to start the public hearing process.

Land Use Review Board

Chairman Brett Zick updated Council on the Board's activities concerning variance cases, mobile signage issues, the comprehensive plan update, interaction with the Planning and Engineering Committee, and a new section on the agenda to address appearance issues.

Mayor Killen requested the Land Use Review Board's input regarding required road improvements.

Old Town Oversight Committee

Planner Jeff Triezenberg provided an update on the Committee's recent activities including input on various town projects.

Parks and Recreation Advisory Board

Parks and Recreation Director Tina Cheek reported on the Board's continued review of the Parks and Recreation Master Plan.

ITEM XI. OTHER BUSINESS

Mayor Killen reported that the Wake County Growth Issues Task Force intends to reconvene in September and has requested appointment of two members and one alternate to represent Knightdale.

Council agreed to appoint Mayor Killen and Councilor Roberson as members on the Task Force and Councilor Eddins as an alternate.

Mayor Killen noted receipt of a congratulatory letter from the Governor concerning funds for the storm water study and commended Town Engineer Fred Boone for a job well done.

Councilor Poirier inquired about the recent Parks and Recreation survey and requested a meeting to review results.

Council agreed a joint meeting with the Parks and Recreation Advisory Board to discuss the survey results would be appropriate.

Councilor Poirier reported a citizen inquiry regarding the short cycle light on Knightdale Boulevard at the Planters Walk subdivision entrance.

Council instructed staff to contact NCDOT to address the light issue.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering
No report

B. Budget
No report

C. Public Safety
No report

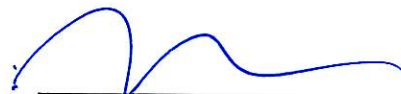
D. Nominating
No report

E. Liaison Reports
No report

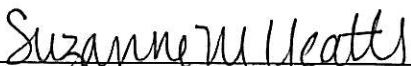
ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

ITEM XIV. ADJOURNMENT

...Motion by Councilor Roberson to adjourn at 8:26 p.m. Motion seconded by Councilor Poirier and carried unanimously.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts